

BOARD OF WORKS – MINUTES

MONDAY, JULY 23, 2018

MEMBERS: Mayor Matt Gentry, Jane Taylor, Bill Stoner, Dick Robertson, Allen Milburn

Also present – Attorney Rob Schein, Clerk-Treasurer Tonya Thayer

Mayor Matt Gentry calls the meeting to order at 5:30 p.m. and everyone is led in the Pledge of Allegiance.

Roll Call conducted by Clerk-Treasurer Tonya Thayer – All present

APPROVAL OF JULY 9, 2018 MINUTES

Motion by Stoner to approve said minutes, 2nd by Taylor. Motion carries by a unanimous vote.

REPORTS FROM DEPARTMENT HEADS

POLICE DEPARTMENT – Chief Tyson Warmoth – Verbal report given & written report submitted.

FIRE DEPARTMENT – Deputy Chief Mike Baird – Verbal report given & written report submitted.

PARKS DEPARTMENT – Superintendent John Messenger – Verbal report given & written report submitted.

PLANNING DEPARTMENT – Director of Planning Ben Bontrager – Verbal report given & written report submitted.

STREET DEPARTMENT – Superintendent Larry Lee – Verbal report given & written report submitted.

ENGINEERING Department – City Engineer Kevin Krulik – Verbal report given & written report submitted.

COMMUNICATIONS DEPARTMENT – Director Joe LePage – Verbal report given & written report submitted.

STORMWATER DEPARTMENT – David Newell – Verbal report given & written report submitted.

OLD BUSINESS

STREET DEPARTMENT UNIT PRICE BID SELECTION – Sand/Gravel, Oil/Grease, Asphalt/Concrete – Kevin Krulik, City Engineer reads the bids.

Motion by Robertson to award Milestone Contracting a contract for plant pick up prices, 2nd by Stoner. Motion carries by a unanimous vote.

Motion by Robertson to award Triangle Asphalt a contract for milled and installed asphalt and bituminous material, 2nd by Milburn. Motion carries by a unanimous vote.

Motion by Milburn to award Wilson Concrete Construction a contract for concrete, 2nd by Taylor. Motion carries by a unanimous vote.

Motion by Stoner to award Boone County Automotive a contract for hydraulic fluid, oil, grease and antifreeze, 2nd by Robertson. Motion carries by a unanimous vote.

NEW BUSINESS

Change Order for Downtown Project & Big 4 Trail: Change Order 1,2 3 – Kevin Krulik, City Engineer explains change orders.

Motion by Milburn to accept Change Order #1 for an additional \$1784.72 to change Schedule 40 conduit to Schedule 80 conduit, 2nd by Robertson. Motion carries by a unanimous vote.

Motion by Robertson to accept Change Order #2 for a credit of (\$10,232.43) to combine the street curb and concrete access strip into one integral curb, 2nd by Stoner. Motion carries by a unanimous vote.

Motion by Robertson to accept Change Order #3 for an additional \$26,961.11 for cantilever signal pole material increase, traffic signal and signal cable, 2nd by Taylor. Motion carries by a unanimous vote.

Bid Authorization for Streets: Oak Street (Noble to Green), Hamilton Street (Noble to Sycamore) and Sycamore Street (East to Hamilton). Kevin Krulik explains that these 3 streets should be added to the list of streets to be resurfaced.

Motion by Robertson to authorize City Engineer to acquire bids for Oak St., Hamilton St. and Sycamore St., 2nd by Stoner. Motion carries by a unanimous vote.

Motion by Milburn to authorize Kevin Krulik to negotiate with Butler, Fairman & Seifert on design and construction inspection services for Grant Street/INDOT project, 2nd by Taylor. Motion carries by a unanimous vote.

Approval of Design Service Contract: Spray ground (Abner Longley Park) – Kevin Krulik, City Engineer gives an overview.

Motion by Stoner to approve the design contract for the Splash ground at Abner Longley Park, pending legal review and execution by Mayor Gentry, 2nd by Taylor. Motion carries by unanimous vote.

Request for Street Closure: Boys and Girls Club – Melissa Smith, Executive Director comes before the Board of Works to request street closure on Main St. for Backpack United on July 28th from 7:00 a.m. – 12:00 p.m. from VFW to the entrance of Royal Cleaners. They will be handing out 800 backpacks.

Motion by Robertson to authorize Street Closure on Main Street, 2nd by Stoner. Motion carries by a unanimous vote.

Request for Street Closure: Periwinkle's Soda Pop Festival – John comes before the Board of Works to request street closure on Washington St. from Meridian St. past North East St. on August 4th from 7:00 a.m. – 5:00 p.m.

Motion by Stoner to authorize Street Closure on Washington St. from Meridian to just past North East St., 2nd by Taylor. Motion carries by a unanimous vote.

Request for Street Closure: Church of Nazarene: Shirley Newman comes before the Board of Works to request street closure on Garfield St. between Camp St. and Essex St. from 8:30 a.m. – 6:30 p.m. for a Block Party on August 5th.

Motion by Milburn to authorize Street Closure on Garfield Street, 2nd by Taylor. Motion carries by unanimous vote.

Request for Street Closure: Hickory Meadows – A letter is read by Mayor Gentry from Yvonne Kozlowski for request of street closure on Sweet Cherry Meadows between Crimson and Clover on August 7th from 6:00 p.m. – 9:00 p.m. for National Night Out.

Motion by Robertson to authorize Street Closure on Sweet Cherry Meadows, 2nd by Stoner. Motion carries by a unanimous vote.

CLAIMS

Motion by Stoner to approve claims, 2nd by Milburn. Motion carries by unanimous vote.

ADJOURNMENT

Motion by Robertson to adjourn, 2nd by Taylor. Motion carries by unanimous vote.

The next Board of Works meeting is scheduled for August 13, 2018 at 5:30 p.m.

Respectfully submitted – Tonya Thayer Clerk-Treasurer