

**BOARD OF WORKS – MINUTES**  
**MONDAY, AUGUST 22, 2016**

**MEMBERS:** Mayor Matt Gentry, Jane Taylor, Bill Stoner

Also present: Legal Counsel Rob Schein and Clerk-Treasurer Tonya Thayer

Mayor Matt Gentry calls the meeting to order at 7:00 p.m. and everyone is lead in the Pledge of Allegiance.

**APPROVAL OF AUGUST 8, 2016 MINUTES**

***Motion by Stoner to approve said minutes, 2<sup>nd</sup> by Taylor. Motion carries by a unanimous vote.***

**REPORTS FROM DEPARTMENT HEADS**

**FIRE DEPARTMENT** – Chief Chuck Batts – Verbal report given & written report submitted.

**PARKS DEPARTMENT** – Superintendent John Messenger – Verbal report given & written report submitted.

**PLANNING DEPARTMENT** – Interim Director Derek Warren – Verbal report given & written report submitted.

**POLICE DEPARTMENT** – Chief Tyson Warmoth –Verbal report given & written report submitted.

**STREET DEPARTMENT** – Craig Hurst – Verbal report given & written report submitted.

**COMMUNICATIONS DEPARTMENT** – Director Joe LePage – Verbal report given & written report submitted.

**BUSINESS**

**AWARD BLIGHT ELIMINATION PROGRAM BID** – Bids were received from 3 companies to demolish 1407 S. Meridian St., 1410 S. Meridian St. and 501 Coombs St. The company with the lowest bid did not meet the Bid Requirements, so the bid was awarded to the next highest Merritt & Sons Excavating, Kokomo, IN for \$32,000.

***Motion by Taylor to approve bid for Merritt & Sons Excavating for \$32,000, 2<sup>nd</sup> by Stoner. Motion carries by a unanimous vote.***

**POLICE STANDARD OPERATING GUIDELINES – TAKE HOME CARS – TYSON WARMOTH.** The rank of Sergeants and above will have the opportunity to drive their police cars in the donut counties and also to include Tippecanoe County, with a 500 mile limit.

***Motion by Stoner to accept the revision to SOG take home cars, 2<sup>nd</sup> by Taylor. Motion carries by a unanimous vote.***

**DLZ TITLE 6 CONTRACT – DEREK WARREN –** Bids were taken and DLZ came in \$700 less than First Group. This contract was reviewed by Attorney Rob Schein.

***Motion by Taylor to approve the DLZ Contract for Title 6, 2<sup>nd</sup> by Stoner. Motion carries by a unanimous vote.***

**FARMERS MARKET – STREET CLOSURE – SEPTEMBER 2, 2016 –** Joe LePage request Main St. from Meridian St. to the alley be closed from 2:00 pm – 8:00 pm.

***Motion by Stoner to approve street closure, 2<sup>nd</sup> by Taylor. Motion carries by a unanimous vote.***

#### **CLAIMS**

***Motion by Stoner to approve claims, 2<sup>nd</sup> by Taylor. Motion carries by a unanimous vote.***

#### **ADJOURNMENT**

***Motion by Taylor to adjourn, 2<sup>nd</sup> by Stoner. Motion carries by unanimous vote.***

The next Board of Works meeting is scheduled for September 12, 2016 at 7:00 pm

Respectfully submitted – Tonya Thayer – Lebanon City Clerk-Treasurer