

STORM WATER MANAGEMENT BOARD  
CITY OF LEBANON, IN  
UTILITY CONFERENCE MEETING ROOM - MUNICIPAL BUILDING  
Monday, August 1, 2016 – 4:30 P.M. **AMENDED**

Present:	Dick Robertson, President	David Newell - Storm Water Inspector/Operations
	Carol Cunningham, Vice President	Sandra Morgan – Lebanon Utilities
	Tom Temple, Secretary	Kerry Daily – Christopher Burke
		Jim Parker - CMT
		Tim George - CHA
	Bob Clutter, Attorney	Jay Gibson, PE - CHA
		Gary Miller - CHA

1. Call to order, roll call and confirmation of appropriate meeting notification.
  2. Vice President Cunningham made a motion to approve the minutes from the SWMB (Storm Water Management Board) meeting held on 7-11-16. Secretary Temple seconded the motion and the motion passed.
  3. Sandra Morgan, Lebanon Utilities appeared before the SWMB to discuss the cost of the Utility to bill storm water charges. She provided the SWMB with three documents: (a) *Stormwater Review 2016*. This was a history of the relationship between the SWMB and Lebanon Utilities. (b) *Stormwater*. This document was a breakdown of expenses related to stormwater billing. It showed a monthly total of \$6,674.46. (c) This document was a Customer Count Report dated January 5, 2016. Sandra reported that in addition to the Utilities' regular billing, 1000 bills are submitted monthly for stormwater charges only. Lebanon Utilities is requesting that the SWMB pay a monthly fee of \$6,674.46 to offset the cost of storm water billing. The request was taken under advisement and no action was taken. Copies of the documents provided are filed with the original minutes.
  4. Jay Gibson, PE, Gary Miller and Tim George from CHA gave an update on the East Street project. They provided the SWMB with a drawing showing the plan for the Wolf Property retaining wall to be located at East Street and 201 Ulen Drive (Wolf Property). A copy of this drawing is filed with the original minutes. It was confirmed that 5' sidewalks would be installed along the entire length of the project. The City Of Lebanon will totally pay for this addition to the project. About 1/3 of the project is water related and will be paid by Lebanon Utilities. President Robertson will meet with Utility management to be certain this is clear. All the needed permits are in progress and near completion. It is planned that bidding will take place before the end of the year. Construction will begin after July 5, 2017. The substantial completion will be set for June 1, 2018. This will allow a "buffer" in case of rain days or other unexpected delays and the project should be totally finished before the July, 2018 parade. A public meeting for property owners will be held after the bid letting.
- At the July SWMB meeting, Mr. Gibson provided the SWMB with Extra Work Authorization #3 to review. No action was taken at that meeting. SWMB discussed EWA #3. Following discussion, Secretary Temple made a motion to approve EWA #3 pending final approval by Attorney Clutter. Vice President Cunningham seconded the motion. The motion passed. A copy of EWA #3 is filed with the original minutes.
5. Kerry Daily, Christopher Burke, indicated there were no drainage plans ready for approval. Murphy Express and Auburn Meadows are still pending.
  6. Jim Parker, CMT, provided the SWMB with Change Orders #16 and #17 for the Lafayette Avenue project. Change Order #16 is a deduction in the amount of \$6,075.00. Vice President Cunningham made a motion to approve Change Order #16. Secretary Temple seconded the motion and the motion passed. Change Order #17 is a deduction in the amount of \$7,440.00. Secretary Temple made a motion to approve Change Order #17. Vice President Cunningham seconded the motion. The motion passed. Signed copies of Change Orders #16 and #17 are filed with the original minutes. Mr. Parker has spoken with Amy Miller from Cornerstone Grants and everything is on target for the grant money to be spent before the deadline.
  7. The SWMB reviewed claims in the amount of \$147,884.67. Vice President Cunningham made a motion to approve the claims for payment. Secretary Temple seconded the motion. The motion passed. A detailed outline showing the claims along with supporting documents are filed with the original minutes.

8. The next regular meeting of the SWMB is scheduled for **Monday, September 12, 2016 at 4:30 PM** in the Utility Conference Meeting Room in the Municipal Building. The meeting will be properly advertised.

9. There being no further business, Vice President Cunningham made a motion to adjourn Secretary Temple seconded the motion and the motion passed.

Tom Temple, Secretary  
Storm Water Management Board